



# ACCBO

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## ACCBO CONTINUING EDUCATION WORKSHOP ACCREDITATION

*The Addiction Counselor Certification Board of Oregon has established a model of Continuing Education Accreditation that is based upon the National Association of Alcohol & Drug Abuse Counselor's "Provider Accreditation" criteria. The Addiction Counselor Certification Board of Oregon utilizes the NAADAC criteria in order to increase the likelihood that all ACCBO approved continuing education hours will also be accepted by the National Association of Alcohol & Drug Abuse Counselors for recertification of National Certification (NCAC I, NCAC II, & MAC). All ACCBO Approved Continuing Education Hours are accepted by ACCBO for CADC recertification in the State of Oregon.*

Title of Presentation \_\_\_\_\_

Date of first Presentation \_\_\_\_\_

Number of ACCBO Approved Hours you are requesting \_\_\_\_\_ (attach schedule)

Do you want a discounted 1/8th page advertisement in the ACCBO Newsletter: \_\_\_ yes \_\_\_ no  
*(attach what you would like ad to say) If yes, this application + application fee must be submitted at least 120 days prior to the training event to ensure that it will be able to be distributed in a timely manner in the ACCBO Newsletter. ACCBO reserves the right to refuse any advertisement wording that is deemed to be inappropriate or misleading. See attached fee schedule to figure out the cost of the advertisement.*

- **CONTENT MUST BE RELEVANT TO ATOD TREATMENT, ATOD PREVENTION, OR GAMBLING ADDICTION TREATMENT**

Explain workshop relevance: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- **PROVIDERS MUST DEMONSTRATE AT LEAST ONE OF THE FOLLOWING THROUGH CURRICULUM OUTLINE: check appropriate box(es) and attach a curriculum outline**

- Theoretical content as it relates to the field of ATOD Addiction Treatment, ATOD Prevention or Gambling Addiction Treatment
- Application of scientific findings / knowledge to the field of addictions or prevention
- Content related to direct alcohol & drug, gambling client care or ATOD prevention
- Content related to indirect alcohol & drug, gambling client care or ATOD prevention
- Content related to management, supervision, research, etc. in the ATOD treatment field, Prevention field or Gambling Addiction Treatment field

- **GOALS OF TRAINING**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

• **OBJECTIVES OF TRAINING**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

• **PRESENTER MUST BE QUALIFIED:** highlight the qualifications of the presenter to present on this particular topic and attach presenters resume including certification/license #. Presenters must be certified or licensed:

\_\_\_\_\_

\_\_\_\_\_

• **INITIAL THE FOLLOWING ITEMS TO VERIFY YOUR AGREEMENT OF COMPLIANCE**

- \_\_\_\_\_ Non-professional lay courses are not accepted
- \_\_\_\_\_ Courses must be timely, current, and relevant to the field of addictions and based upon contemporary knowledge and understanding.
- \_\_\_\_\_ A certificate must be generated and encoded with the number of ACCBO Approved Hours (formula: clock hours of education less breaks & meals), date, location, presenters/sponsors signature.
- \_\_\_\_\_ Training advertisement must include its relevance to the field of addictions and must identify addiction counselors as at least one of the intended audiences.
- \_\_\_\_\_ I have enclosed the \$25 non-refundable application fee.

*Applicant Name* \_\_\_\_\_ *Applicant Signature* \_\_\_\_\_

*Address* \_\_\_\_\_ *Phone Number* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Questions?**

You can contact us at: (503) 231-8164 or accbo@accbo.com

With every ACCBO Preapproval you are entitled to a discounted 1/8th page advertisement in the ACCBO Newsletter if your preapproval request is submitted in a timely manner to meet the submission deadline for the ACCBO Newsletter.

**Writing your ad**

You will want to provide the title of the training, a brief description, the trainer, date and time, location and any other pertinent information such as parking availability, etc. You will also want to indicate the skill level of the information being presented, basic, intermediate, advanced, etc.

**Newsletter Advertisement Fee Schedule**

You will receive a \$25 discount on advertising space when you acquire ACCBO Pre-approval for your training, please include the difference in your total check amount.

1/8-page ad .....	\$45
1/4-page ad .....	\$75
1/2-page ad .....	\$135
full page ad .....	\$250